

# Patient Participation Group Meeting

## Minutes of Meeting

28.11.2013

### Attendees:

Kelly Hartland – Practice Manager

Michelle Kenward – Deputy Practice Manager

Patricia – Pevensey Bay

Fred – Westham

Yvonne – Stone Cross

Denise – Westham

Terry - Westham

Liz – Polegate

Jane – Hankham

Bernadette – Langney

Sue – Langney

### Apologies for absence:

Ken - Hankham

Sue – Westham

Ann – Westham

Carol – Pevensey Bay

### Corinne

Sadly Corinne is no longer able to be part of the Patient Participation Group. We have passed on our best wishes to Corinne and thanked her very much for being a part of the group.

Group agreed that we do not need a replacement for Corinne's category however all agreed that we are still actively looking for a parent of young children, a man under 50 and a patient from a minority group.

### New Patient Participation Group Members

Discussion as to the wording on the patient calling display board in reception, as to whether we could be worded it better to make it more appealing to patients thinking of joining, for example "could it be you? We are looking for.....". MK is going to look into. **ACTION MK**

### Patient Participation Clinical Commissioning Group Forum Update from the meeting on 20.11.2013

Fred discussed with group about the recent meeting he had attended. His particular table at the forum was discussing technology and how it can be best used within the NHS. Fred informed group of "The Lions Message in a bottle scheme". This is a simple idea designed to encourage people to keep their personal and medical details on a standard form and in a common location – the fridge, where the emergency services will be able to find it in the event of being called to your home. They will know you have a bottle by the two labels displayed on the inside of your front door or on the main entrance to your home and the other is for the door of your fridge.

Whilst the scheme is focused more on the vulnerable patients within the community, anyone can have an accident at home such as falling downstairs, so this scheme can benefit anyone. As a minimum it will save the emergency services valuable time identifying you and your medical contacts. By telling whether you have special medications, allergies or not. It is a potential lifesaver and provides peace of mind to users and their friends and families.

Bottles are free of charge and are available from Stone Cross, Pevensey Bay or Westham Reception. KH is going to add to the surgery newsletter. **ACTION KH**

### Dr Maung

Dr Maung discussed with the group about care.data. Care.data is a modern information system that has been developed, which will make increased use of information from medical records with the intention of improving health services. The system is being delivered by the [Health and Social Care Information Centre \(HSCIC\)](#) and [NHS England](#) on behalf of the NHS. More

information is available on NHS choices website, there will also be posters displayed at the surgery and letters being sent to patients about it as well as television adverts coming.

### **Any other business:**

#### **Pharmacy**

Discussion as to current services the chemist offer. All agreed that these should be listed in the next surgery newsletter as all agreed that it is such an extensive list that many patients may not be aware of a lot of the services offered. It was also agreed that we need to remind patients to try and use just one chemist so that they can build up a medical history of the patient and therefore they will be able to provide better care. KH is going to add to the patient newsletter.

**ACTION KH**

#### **Designated GP**

KH was asked regarding the new contract where by patients over the age of 70 must have a designated GP. KH reminded all that at our surgery everyone already has an allocated GP and that this is for practice who have a "pooled list" (this means where patients are registered at the practice but do not have an allocated GP).

#### **Folder of meeting minutes**

Yvonne asked if a folder of the patient participation groups meeting minutes could be available in reception so that patients can read about issues/topics discussed. KH thought this was a good idea. **ACTION MK**

#### **Photo's of GPs**

Terry asked if we were any further forward to getting the photos of the GPs up at Reception. KH informed all that she is still sourcing a couple more bits in order to display the photos and would hopefully be all up at the beginning of next year. **ACTION KH**

#### **Dates for PPG Meeting 2014**

24.02.2014

17.04.2014

07.07.2014

18.09.2014

17.11.2014